



Undocumented Residents Identification Checklist

General Information

- All documents must be **unaltered certified originals, certified amended originals, or true copies certified by the issuing agency**. Photocopies, notarized documents and online printouts are not accepted.
- If you are transferring driving privilege, you must also provide your driver license (valid or expired less than one year) or a motor vehicle report from your previous state/U.S. territory (dated within 30 days and showing a license that is valid or expired less than one year).
- Undocumented residents **must** make an appointment. Call 303-205-2335 or go to myDMV.colorado.gov to schedule an appointment.
- Undocumented residents will receive a document bearing the phrase: “Not valid for federal identification, voting, or public benefit purposes.”

Step 1 – Identity

Bring **one** of the following:

- Foreign passport
- Consular identification card
- Military identification document
- Colorado driver license/instruction permit/ID card (for renewal only)

Document must contain your full legal name, your date of birth, the date of issuance, the name of the country that issued the document, and a full facial photograph. Document must be unexpired or expired less than 10 years.

Step 2 – Taxpayer Identification Number or Social Security Number

Bring **one** of the following:

For Individual Taxpayer Identification Number

- ITIN card (not laminated)
- Letter from the Internal Revenue Service
- Certified state tax return

Document must show your name and full Individual Taxpayer Identification Number.

– OR –

For Social Security Number

You must provide your Social Security Number. You can either present a document that shows your number (e.g. Social Security card, W2, 1099) or provide it verbally. Your Social Security Number will be verified through the Social Security Administration.

Step 3 – Colorado Residency

Bring **one** of the following:

- Proof of Colorado income tax return filing for the immediately preceding year (DR 0104)

– OR –

- Documents demonstrating Colorado residency for each of the following date ranges:
- Current residency (0-12 months)
 - Residency from 1 year prior (13-23 months)
 - Residency from 2 years prior (24-30 months)

Document must contain a Department of Revenue certification stamp and signature.

Visit [DMV.Colorado.gov/co-rdsa-sb251-driver-licenses-and-ids](https://dmv.colorado.gov/co-rdsa-sb251-driver-licenses-and-ids) for a list of accepted documents.



Step 4 – Residential Address

Bring **one** of the following:

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| <input type="radio"/> First class mail (with dated postmark) | <input type="radio"/> Bank Statement |
| <input type="radio"/> Credit card statement | <input type="radio"/> Pay Stub |
| <input type="radio"/> Insurance Policy | <input type="radio"/> Phone/Utility bill (with service address) |
| <input type="radio"/> Rent receipt (not handwritten) | <input type="radio"/> Vehicle registration/title |
| <input type="radio"/> Lease agreement/mortgage statement | |

Document must show your name and current Colorado residential (not P.O. Box) address - including street address, city, and state.

*Document must be dated within **1 year**. Electronic documents are accepted for proof of residential address.*

Translation / Interpreters

If you need language assistance to complete your application, a Pocketalk translation device is available at all offices. You may also bring a friend or family member to assist.

Organ, Eye & Tissue Donation:

You will be asked about organ, eye and tissue donation during your application. Please consider your choice in advance.

This handout is provided as a courtesy and may not apply to all situations.

Applicable statutes and rules can be found in 6 CFR 37.11, CRS Title 42 Article 2, and 1 CCR 204-30.